**INSTRUCTIONS:**

* Please complete the below details and send this back to your HR contact along with a clear, legible copy of your Passport (first page that has your name) as an ID proof.
* In the absence of Passport you may send a clear, legible copy of a valid Driver’s License as an ID Proof.
* ***Please mention your name, wherever required in this form, in the same exact way as in the ID proof that you provide.***
* Please note that this form consists of 3 pages. Please feel free to add rows to the tables as and when needed.

**PERSONAL INFORMATION:**

Please send the information in the table below:

|  |  |
| --- | --- |
| First Name (as mentioned in the ID proof): | SWATHI |
| Last Name (as mentioned in the ID proof): | SRINIVASA MURTHY |
| Middle name/Middle Initial, if any (as mentioned in the ID proof): |  |
| Any other names (AKA names) used: |  |
| Social Security Number (9 digits): | 853-09-0773 |
| Email ID: | SWATHISM1413@GMAIL.COM |
| Phone Number: | 682-706-5435 |
| Date of Birth (please spell the month) (eg. January 01, 1981): | OCTOBER 14,1988 |
| Current Complete Address with Zip Code: | 7575 FRANKFORD ROAD, #3325 , DALLAS,TEXAS -75252 |
| Residing in USA since (Date, Month, Year): | 09,MAY,2015 |

**DETAILS OF OVERSEAS TRIP/STAY WITHIN THE PAST 3 YEARS:**

Please fill in below table if you have taken any overseas trip or stayed outside of USA in the past 3 years:

|  |  |
| --- | --- |
| Location and Time of such trip/stay | 06-06-2017 – 31-08-2017, 07-07-2018 – 24-10-2018 |
| Duration of such overseas trip (number of days) | 2.5 months, 3.5 months |

**DETAILS OF HIGHEST EDUCATIONAL QUALIFICATION:**

Please fill in details pertaining to the Highest Education that you have (High School/Diploma/Degree):

|  |  |
| --- | --- |
| Highest Academic Degree obtained: | M.S IN SOFTWARE ENGINEERING (INTERGRATED 5 YEAR COURSE) |
| Date of completion: | APRIL 2011 |
| Name of College/University/Institute: | VELLORE INSTITUTE OF TECHNOLOGY |
| Location of College/University/Institute (City, State and Country): | VELLORE,TAMIL NADU, INDIA |

**ADDRESS RESIDED FOR PAST 7 YEARS (WITHOUT GAPS/OVERLAPS):**

Please mention details of addresses resided in for past 7 years. Please ensure that:

1. 7 years duration (or more if needed) is covered – the duration should not be less than 7 years
2. There should no gaps/overlaps in the durations
3. Please use reverse chronological order – starting from current address to earliest

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **City** | **State** | **Zip Code / Postal Code** | **Country** | **From Date – To Date**  **e.g. 01/2007-01/2015 (Month and Year only)** |
| DALLAS | TEXAS | 75252 | USA | 02/2018 - PRESENT |
| ATLANTA | GEORGIA | 30354 | USA | 02/2017 – 01/2018 |
| MEDLEY | FLORIDA | 33178 | USA | 12/2015 - 01/2017 |
| DALLAS | TEXAS | 75252 | USA | 05/2015 – 11/2015 |
| BANGALORE | KARNATAKA | 562107 | INDIA | 05/2011- 04/2015 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**EMPLOYMENT FOR LAST 7 YEARS:**

|  |  |  |  |
| --- | --- | --- | --- |
| **City** | **State** | **Country** | **From Date – To Date**  **e.g. 01/2008-06/2015** |
| SPRINGFIELD | MASSACHUSETTES | USA | 02/2018 - PRESENT |
| ATLANTA | GEORGIA | USA | 02/2017 – 01/2018 |
| MEDLEY | FLORIDA | USA | 12/2015 - 01/2017 |
| BANGALORE | KARNATAKA | INDIA | 02/2013 – 04/2015 |
| BANGALORE | KARNATAKA | INDIA | 05/2011 – 01/2013 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**DECLARATION:**

I, (Printed Name)\_\_\_\_\_\_SWATHI SRINIVASA MURTHY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby confirm in good faith that the information that I have provide to Hexaware Technologies Inc. as above is correct and valid. I understand that the falsification, misrepresentation or omission of fact on this document (or any other accompanying documents) will be cause for denial of employment or immediate termination of employment, regardless of when or how it was found.

\_\_04/01/2019\_\_\_\_\_\_\_\_\_\_\_

Date: